

Notice for All Students

It is hereby notified for the information of all the students that the schedule for filling the Online Examination Forms by the candidates appearing for BBA Programme Examinations to be held during the season of October, 2021, under the Faculty of Management is as follows:

Sr. No	Examinations	Last date for accepting Exam Forms & paid Exam fees without late fees.(Rs.700/- per course)	Last date for accepting Exam Forms & paid Exam fees with Late Fees (Rs.1000/- per semester)	Last date for accepting Exam Forms & paid Exam fees with Super Late Fees (Rs.500 per day, per instance)	Examination Schedule
01	02	03	04	05	
a	Batch - 2017-20 Semester – I to VI	21/10/2021	28/10/2021	02/11/2021	11/11/2021  To 01/02/2022
	Batch - 2018-21 Semester – I to VI				
	Batch - 2019-22 Semester – I to IV				
	Batch - 2020-23 Semester – I & II	13/11/2021	20/11/2021	25/11/2021	
b	<b>BBA (Fresh)</b> Batch - 2019-22 Semester – V	21/10/2021	28/10/2021	02/11/2021	
	Batch - 2020-23 Semester – III	13/11/2021	20/11/2021	25/11/2021	
	Batch - 2021-24 Semester – I	31/12/2021	07/01/2022	12/01/2022	

**Note: -**

- Processing semester fees: - Rs. 700/- per semester
- **Payment for Backlog fees from October 2021 exam season is online. Online payment gateway is accessible within the registration process.**
- Student will not deposit fees with institute account department.
- Examination form is kept on hold for students falling under ATKT.

**PROCESS FOR FILLING ONLINE EXAM FORMS**

**STUDENT INTERFACE**

1. The students will receive the username and password from their respective institute.
2. The link to access the student portal will be (available for <http://www.scmspune.ac.in/>)  
<http://eduwiz.intechsolutionspune.in/eduwiz/login.html>
3. Choose the institute and enter the username and password.
4. Click on “Examination Form” tab.
5. Accept the primary information of the student essential for printing further documents.
6. If there is no problem with the information click on accept button. If there is a problem enter the reason for rejection and click on the reject button.
7. Then proceed to accept the forms irrespective of whether you accept or reject the personal information. (Institute to make changes in consultation with SIU)
8. Acceptance for course is separate for each semester.
9. In case of students with backlog, amount will be displayed which needs to be paid online to the institute.
10. . The student will get a notification stating that he/she has registered but the process will be completed only after the payment has been made.
11. **Payment for Backlog fees from October 2021 exam season is online. Online payment gateway is accessible within the registration process.**
12. Student will not deposit fees with institute account department.
13. **We will inform you timetable and examination pattern shortly.**
14. For further enquires, do contact to your respective batch co-coordinator.

**Dr.Adya Sharma**  
**Director,**  
**SCMS, Pune.**