

Notice for All Students

It is hereby notified for the information of all the students that the schedule for filling the Online Examination Forms by the candidates appearing for BBA Programme Examinations to be held during the season of October 2020, under the Faculty of Management is as follows:

Sr. No	Examinations	Last date for accepting Exam Forms & paid Exam fees without late fees.(Rs.700/- per course)	Last date for accepting Exam Forms & paid Exam fees with Late Fees (Rs.1000/- per semester)	Last date for accepting Exam Forms & paid Exam fees with Super Late Fees (Rs.500 per day, per instance)	Examination Schedule
01	02	03	04	05	
a	BBA (Backlog) Batch - 2016-19 Semester – I to VI	19/11/2020	26/11/2020	30/11/2020	07/12/2020 To 23/02/2021
	Batch - 2017-20 Semester – I to VI				
	Batch - 2018-21 Semester – I to IV				
	Batch - 2019-22 Semester – I & II				
b	BBA (Fresh) Batch - 2018-21 Semester – V				
	Batch - 2019-22 Semester – III				

Note: -

- Processing semester fees: - Rs. 700/- per semester
- Payment for Backlog fees from October 2020 exam season is online. Online payment gateway is accessible within the registration process.
- Student will not deposit fees with institute account department.

Examination forms of Students

1. Students who are not eligible as per **ATKT rule**.
2. Eligibility pending (Exam forms can be accessible only if it is cleared before the last date given)
3. Who have not paid tuition fees. (Exam forms will be if they pay before the last date given)

PROCESS FOR FILLING ONLINE EXAM FORMS

STUDENT INTERFACE

1. The students will receive the username and password from their respective institute.
2. The link to access the student portal will be (available for <http://www.scmspune.ac.in/>)
<http://eduwiz.intechsolutionspune.in/eduwiz/login.html>
3. Choose the institute and enter the username and password.
4. Click on “Examination Form” tab.
5. Accept the primary information of the student essential for printing further documents.
6. If there is no problem with the information click on accept button. If there is a problem enter the reason for rejection and click on the reject button.
7. Then proceed to accept the forms irrespective of whether you accept or reject the personal information. (Institute to make changes in consultation with SIU)
8. Acceptance for course is separate for each semester.
9. In case of students with backlog, amount will be displayed which needs to be paid online to the institute.
10. . The student will get a notification stating that he/she has registered but the process will be completed only after the payment has been made.
11. **Payment for Backlog fees from October 2020 exam season is online. Online payment gateway is accessible within the registration process.**
12. Student will not deposit fees with institute account department.
13. For further enquires, do contact to your respective batch co-coordinator.

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Director,
SCMS, Pune.