

16/02/2023

Notice for All Students

It is hereby notified for the information of all the students that the schedule for filling the Examination Forms by the candidates appearing for Semester End Examination for BBA Programme Examinations to be held during the Even season 2023, under the Faculty of Management is as follows:

Programme Batch Semester	Last date for accepting the Examination Forms			Schedule pf Tentative examination	
	Without late fees	With late fees	Super late fees	Backlog	Fresh
01					
BBA 2018-21 I to VI	01/03/2023	08/03/2023	13/03/2023	20/03/2023 to 29/04/2023	NA
BBA 2019-22 I to VI				20/03/2023 to 02/05/2023	NA
BBA 2020-23 I to VI				20/03/2023 to 25/04/2023	05/04/2023 to 29/04/2023
BBA 2021-24 I to IV				20/03/2023 to 28/04/2023	13/04/2023 to 21/04/2023

Details of Fees: (As applicable)

Particulars	Fees
Backlog Fees	Rs. 700/- per course
Late Fees	Rs. 1000/- per semester
Super late fees	Rs. 500/- per day
Practical fees	Rs. 1000/- per course
Processing fees	Rs. 700/- per semester

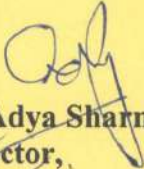
Note: -

- **Payment of the above fees to be made online using the payment gateway available during the registration process.**
- Student will not deposit fees with institute account department.
- Examination form is kept on hold for students falling under ATKT.
- Payment of the above fees to be made online using the payment gateway available during the registration process.
- Students who were awarded TNG, CNG and were not eligible as per the ATKT rule in the previous exam season will be charged backlog fees.
- Examination forms will not be released for: -
 1. Students photographs not been uploaded / uploaded but not as per the specifications provided by the university.
 2. Students who have not paid tuition fees
 3. Students who are falling under ATKT
 4. Students whose eligibility is pending.
- **We will inform you timetable and examination pattern shortly.**

PROCESS FOR FILLING ONLINE EXAM FORMS

STUDENT INTERFACE

1. The students will receive the username and password from their respective institute.
2. The link to access the student portal will be (available for <http://www.scmspune.ac.in/>)
<http://eduwiz.intechsolutionspune.in/eduwiz/login.html>
3. Choose the institute and enter the username and password.
4. Click on "Examination Form" tab.
5. Accept the primary information of the student essential for printing further documents.
6. If there is no problem with the information click on accept button. If there is a problem enter the reason for rejection and click on the reject button.
7. Then proceed to accept the forms irrespective of whether you accept or reject the personal information. (Institute to make changes in consultation with SIU)
8. Acceptance for course is separate for each semester.
9. In case of students with backlog, amount will be displayed which needs to be paid online to the institute.
10. . The student will get a notification stating that he/she has registered but the process will be completed only after the payment has been made.
11. **Payment for Backlog fees from even season exam is online. Online payment gateway is accessible within the registration process.**
12. Student will not deposit fees with institute account department.
13. For further enquires, do contact to your respective batch co-coordinator.


Dr. Adya Sharma
Director,
SCMS, Pune.

Sharma